

Wilton-Lyndeborough Cooperative School District
School Administrative Unit #63

192 Forest Road,
Lyndeborough, NH 03082

Bryan K. Lane
Superintendent of Schools

Betty Moore, M.Ed.
Director of Student Support Services

Lise Tucker
Business Administrator

BUSINESS OFFICE REPORT
January 9, 2018

Bob and Lise facilitated the Food Service quarterly review meeting. The agenda included the financial status of the program, a review of the SNA Fall Conference and a USDA policy on Free and Reduced Application Verifications. We also discussed professional development opportunities. This included online sources for CPR/First Aid and presentations on Title IX Harassment and Bullying. We are planning on hosting the staff breakfasts for the Professional Development Day scheduled for February 2, 2018.

Attached you will find a Food Service Forecast for 2017-18. The current loss of \$19,378 is a result of less meal participation, lower enrollments, inventory, and over \$3,836 in unexpected repairs and maintenance. We are in the process of evaluating the equipment. We will be creating a supplemental Capital Improvement Plan (CIP) for the Kitchens. At this time last year, we averaged 200 more breakfasts each month. Our State and Federal Reimbursement funds are down an average of \$400 a month.

Lise facilitated the Facilities Sub Committee meeting. The primary focus was on the Capital Improvement Plan (CIP) worksheet. This document is included in the annual school report. The attached worksheet reflects a line for the WLC tennis court replacement as a "TBD". This project is expected to be a large financial endeavor. The committee wanted to put a place holder so that the community knows it is in the works. We also discussed upcoming Request for Proposals (RFPs) and/or competitive quotes on the next phase of the WLC roof, masonry work – repointing of the FRES chimney, and pavement sealant for the parking lot at WLC.

Lise attended the December NH Association of Business Officials (ASBO) meeting. The agenda included presentations from Citizens Bank on 'the Value of Card Based Payments', Plodzik & Sanderson promoting their forensic work, and author Jon Wortman on 'Approaching Chaos with Confidence'; the idea of quick switching, priority preparedness and making valuable changes.

Buddy facilitated the visit by the appraiser contracted with our Property and Liability Insurance carrier. Last year they focused on FRES. This year, they discussed LCS and WLC. Their concern was to ensure they had all updated information on the buildings; upgrades that would be considered an improvement. Buddy mentioned that LCS has a new heat pump system that was part of the elementary renovation. He also mentioned that WLC has had some major repairs to their boilers, such as loop pumps and shut off valves.

Both Elayne and Pat are working on their yearend reconciliations in preparation for their prospective state and federal form compliance. Form 1099s for contracted service, Form W-2s for employees and Form 1095s for Affordable Care Act reporting.

Wilton-Lyndeborough Cooperative School District
Food Service Program - Income Statement
For the Period 7/1/17 to 11/30/17

Fiscal Year 2017-18

REVENUE

LineDesc	Budget	YTD	BudgetBalance	Used Percent
21.1610.000.00.00000 Food Svc Sales - Lunch	\$107,000.00	\$27,751.90	\$79,248.10	25.94%
21.1611.000.00.00000 Food Svs Sales - Breakfast	\$11,731.00	\$2,317.40	\$9,413.60	19.75%
21.1612.000.00.00000 Food Svs Sales - Milk	\$1,130.00	\$374.35	\$755.65	33.13%
21.1615.000.00.00000 Food Svs Sales - Snacks	\$6,000.00	\$579.95	\$5,420.05	9.67%
21.1624.000.00.00000 Misc/Vending Sales	\$500.00	\$0.00	\$500.00	0.00%
21.1630.000.00.00000 Catering/Food Sales	\$2,810.00	\$0.00	\$2,810.00	0.00%
21.1920.000.00.00000 Food Service Donations	\$2,000.00	\$8,900.00	(\$6,900.00)	445.00%
21.1990.000.00.00000 Food Service Misc Revenue	\$50.00	\$0.00	\$50.00	0.00%
21.3260.000.00.00000 Child Nutrition - State Lunch	\$2,985.00	\$0.00	\$2,985.00	0.00%
21.3261.000.00.00000 Child Nutrition - State Breakfast	\$535.00	\$120.51	\$414.49	22.53%
21.4560.000.00.00000 Child Nutrition - Federal Lunch	\$62,859.00	\$18,250.84	\$44,608.16	29.03%
21.4561.000.00.00000 Child Nutrition - Federal Breakfast	\$21,750.00	\$5,838.66	\$15,911.34	26.84%
21.4562.000.00.00000 Child Nutrition - Federal Milk	\$250.00	\$220.13	\$29.87	88.05%
21.4563.000.00.00000 Child Nutrition - Federal Snack	\$0.00	\$0.00	\$0.00	0.00%
21.4590.000.00.00000 USDA Commodities	\$0.00	\$0.00	\$0.00	0.00%
21.5210.000.00.00000 Transfer from General	\$0.00	\$0.00	\$0.00	0.00%
	\$219,600.00	\$64,353.74	\$155,246.26	29.30%

EXPENDITURE

LineDesc	Budget	YTD	BudgetBalance	Used Percent
21.3110.116.00.00000 F/Svc Supvsr Salary	\$40,800.00	\$17,278.47	\$23,521.53	42.35%
21.3110.211.00.00000 F/Svc Supvsr Medical	\$2,000.00	\$600.00	\$1,400.00	30.00%
21.3110.212.00.00000 F/Svc Supvsr Dental	\$1,632.00	\$481.20	\$1,150.80	29.49%
21.3110.213.00.00000 F/Svc Supvsr Life Ins	\$68.54	\$26.11	\$42.43	38.09%
21.3110.214.00.00000 F/Svc Supvsr Disability Ins	\$76.13	\$29.05	\$47.08	38.16%
21.3110.220.00.00000 F/Svc Supvsr FICA	\$3,274.20	\$1,367.77	\$1,906.43	41.77%
21.3110.250.00.00000 F/Svc Supvsr U/C	\$106.40	\$107.46	(\$1.05)	100.99%
21.3110.260.00.00000 F/Svc Supvsr W/C	\$1,040.40	\$467.47	\$572.93	44.93%
21.3120.116.00.00000 F/Svc Wkrs Salary	\$57,669.59	\$17,150.76	\$40,518.83	29.74%
21.3120.211.00.00000 F/Svc Wkrs Medical Ins	\$10,741.27	\$3,226.56	\$7,514.71	30.04%
21.3120.213.00.00000 F/Svc Wkrs Life Ins	\$128.52	\$48.93	\$79.59	38.07%
21.3120.214.00.00000 F/Svc Wkrs Disability Ins	\$86.18	\$32.90	\$53.28	38.18%
21.3120.220.00.00000 F/Svc Wkrs FICA	\$4,564.72	\$1,315.16	\$3,249.56	28.81%
21.3120.250.00.00000 F/Svc Wkrs U/C	\$370.84	\$126.10	\$244.74	34.00%
21.3120.260.00.00000 F/Svc Wkrs W/C	\$1,470.57	\$461.99	\$1,008.58	31.42%
21.3120.430.00.00000 F/Svc Repairs & Maint	\$6,031.00	\$4,918.38	\$1,112.62	81.55%
21.3120.580.00.00000 F/Svc Travel & Conferencs	\$900.00	\$161.66	\$738.34	17.96%
21.3120.610.00.00000 F/Svc Non Food Supplies	\$7,000.00	\$2,523.42	\$4,476.58	36.05%
21.3120.612.00.00000 F/Svc Office/Marketing Supplies	\$1,715.00	\$185.96	\$1,529.04	10.84%
21.3120.613.00.00000 F/Svc Postage & Del	\$400.00	\$49.00	\$351.00	12.25%
21.3120.614.00.00000 F/Svc Uniforms	\$275.00	\$0.00	\$275.00	0.00%
21.3120.615.00.00000 F/Svc Chemicals	\$900.00	\$0.00	\$900.00	0.00%
21.3120.617.00.00000 F/Svc Kitchen Supplies	\$500.00	\$0.00	\$500.00	0.00%
21.3120.623.00.00000 F/Svc Bottled Gas	\$10.00	\$0.00	\$10.00	0.00%
21.3120.630.00.00000 F/Svc Food Supplies	\$52,370.64	\$17,380.52	\$34,990.12	33.19%
21.3120.631.00.00000 F/Svc Milk	\$14,089.00	\$2,705.65	\$11,383.35	19.20%
21.3120.632.00.00000 F/Svc Snacks	\$6,700.00	\$1,343.85	\$5,356.15	20.06%
21.3120.633.00.00000 F/Svc USDA Commodities	\$1,300.00	\$307.50	\$992.50	23.65%
21.3120.650.00.00000 F/Svc Software	\$2,260.00	\$2,236.00	\$24.00	98.94%
21.3120.732.00.00000 F/Svc New Equipment	\$0.00	\$0.00	\$0.00	0.00%
21.3120.735.00.00000 F/Svc Replace Equipment	\$660.00	\$8,777.40	(\$8,117.40)	1329.91%
21.3120.810.00.00000 F/Svc Dues & Fees	\$285.00	\$450.00	(\$165.00)	157.89%
21.3120.890.00.00000 F/Svc Misc	\$175.00	(\$27.20)	\$202.20	-15.54%
	\$219,600.00	\$83,732.07	\$135,867.94	38.13%

NET REVENUE(LOSS)

\$0.00	(\$19,378.33)	\$19,378.33	-8.82%
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Wilton-Lyndeborough Cooperative School District
Other Food Sales Summary
FY 2017-2018

Description	Other/Snacks		
<u>JULY</u>			
Back Office		0.00	
FRES	graduation cake	0.00	21-1630 Catering
LCS	snacks	0.00	
WLC	Healthier Way	0.00	21-1624 Vending
WLC	Schwans Rebate	0.00	21-3120-630-02 0.00
			21-3120-630-03 0.00
totals		0.00	
<u>AUGUST</u>			
Back Office		0.00	
FRES		0.00	
LCS		0.00	
WLC	Institution Purchase Serv Rebate	0.00	21-3120-630-02 0.00
			21-3120-630-03 0.00
totals		0.00	
<u>SEPTEMBER</u>			
Back Office		0.00	
FRES		0.00	
LCS		0.00	
WLC	Institution Purchase Serv Rebate	0.00	21-3120-630-02 0.00
			21-3120-630-03 0.00
totals		0.00	
<u>OCTOBER</u>			
Back Office		0.00	
FRES		0.00	
LCS	teacher supplies for snacks	66.97	21-3120-610-12
WLC	Healthier Way	0.00	21-1624 Vending
	Institution Purchase Serv Rebate	0.00	21-3120-630-02 0.00
			21-3120-630-03 0.00
totals		66.97	
<u>NOVEMBER</u>			
Back Office		0.00	
FRES		0.00	
LCS		0.00	
WLC	Healthier Way	0.00	21-1624 Vending
	Institution Purchase Serv Rebate	0.00	21-3120-630-02 0.00
			21-3120-630-03 0.00
totals		0.00	
<u>DECEMBER</u>			
Back Office		0.00	
FRES		0.00	21-1630 Catering
LCS		0.00	
WLC		0.00	
totals		0.00	

Wilton-Lyndeborough Cooperative School District
Other Food Sales Summary
FY 2017-2018

JANUARY

Back Office		0.00		
FRES	50% of deposit order	0.00	21-3120-612-11	Office Supp
LCS		0.00		
WLC	Healthier Way	0.00	21-1624	Vending
WLC	50% of deposit order	0.00	21-3120-612-02	0.00
			21-3120-612-03	0.00
WLC	Schwans Rebate	0.00	21-3120-630-02	0.00
			21-3120-630-03	0.00
totals		0.00		

FEBRUARY

Back Office		0.00		
FRES	50% of deposit order	0.00	21-3120-612-11	Office Supp
LCS		0.00		
WLC	Healthier Way	0.00	21-1624	Vending
WLC	50% of deposit order	0.00	21-3120-612-00	0.00
			21-3120-612-03	0.00
WLC	Institution Purchase Serv Rebate	0.00	21-3120-630-02	0.00
			21-3120-630-03	0.00
totals		0.00		

March

Back Office		0.00		
FRES		0.00		
LCS		0.00		
WLC		0.00	21-1630	Catering
WLC	Healthier Way	0.00	21-1624	Vending
totals		0.00		

April

Back Office		0.00		
FRES	deposit adjustment	0.00	21-1610	
LCS		0.00		
WLC	Institution Purchase Serv Rebate	0.00	21-3120-630-02	0.00
			21-3120-630-03	0.00
WLC	Healthier Way	0.00	21-1624	Vending
totals		0.00		

May

Back Office		0.00		
FRES	Tiger Assembly Facilitate	0.00	21-1630	Catering
LCS		0.00		
WLC	STEAM Day Cookout	0.00	21-1630	Catering
totals		0.00		

Wilton-Lyndeborough Cooperative School District
Other Food Sales Summary
FY 2017-2018

June

Back Office		0.00	
FRES		0.00	21-1630 Catering
LCS		0.00	
WLC	WLC Cookout	0.00	21-1630 Catering
		0.00	21-1630 Catering
WLC	Healthier Way	0.00	21-1624 Vending
totals		0.00	

Wilton- Lyndeborough Cooperative School District
Food Sales - Deposit Reconciliation
FY 2017-2018

FOOD SALES - DEPOSIT Reconciliation

	21-1611	21-1610	21-1612	21-1615			21-100 CASH	21-100 CASH	21-100 CASH	21-120	21-3120-890 misc exp
	Breakfast	Lunch	Milk	Other Misc	Sales Total	Mealtime Deposit	General Deposit	ACH Deposit	Other Deposit	A/R Sales-MD-ACH	Cash Over/Short
<u>JULY</u>											
Back Office	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00			
FRES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00			
LCS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00			
WLC	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$107.80 adj		\$68.85			
totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$107.80	\$107.80	\$68.85	\$0.00	\$176.65	\$0.00
<u>AUGUST</u>											
Back Office	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00			
FRES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00			
LCS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00			
WLC	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$104.15 adj		\$261.70			
totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$104.15	\$104.15	\$261.70	\$0.00	\$365.85	\$0.00
<u>SEPTEMBER</u>											
Back Office	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00			
FRES	\$431.90	\$3,169.35	\$0.00	\$117.40	\$3,718.65	\$2,745.39		\$2,516.35			
LCS	\$0.00	\$0.00	\$314.20	\$0.00	\$314.20	\$360.90		\$20.00			
WLC	\$276.35	\$5,698.10	\$0.00	\$57.05	\$6,031.50	\$5,208.35		\$1,676.60			
totals	\$708.25	\$8,867.45	\$314.20	\$174.45	\$10,064.35	\$8,314.64	\$8,321.94	\$4,212.95	\$0.00	\$2,463.24	\$7.30

Wilton- Lyndeborough Cooperative School District
Food Sales - Deposit Reconciliation
FY 2017-2018

FOOD SALES - DEPOSIT Reconciliation

	21-1611	21-1610	21-1612	21-1615			21-100 CASH	21-100 CASH	21-100 CASH	21-120	21-3120-890 misc exp
	Breakfast	Lunch	Milk	Other Misc	Sales Total	Mealtime Deposit	General Deposit	ACH Deposit	Other Deposit	A/R Sales-MD-ACH	Cash Over/Short
<u>OCTOBER</u>											
Back Office	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00			
FRES	\$445.45	\$3,703.90	\$0.00	\$184.70	\$4,334.05	\$1,646.80		\$1,537.15			
LCS	\$0.00	\$0.00	\$40.10	\$0.00	\$40.10	\$59.55		\$0.00			
WLC	\$367.70	\$6,300.10	\$0.00	\$72.90	\$6,740.70	\$4,404.65		\$1,842.70			
totals	\$813.15	\$10,004.00	\$40.10	\$257.60	\$11,114.85	\$6,111.00	\$5,889.30	\$3,379.85	\$66.97	(\$1,624.00)	(\$221.70)
<u>NOVEMBER</u>											
Back Office	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00			
FRES	\$382.85	\$3,052.65	\$0.00	\$96.45	\$3,531.95	\$1,236.40		\$1,885.00			
LCS	\$0.00	\$0.00	\$20.05	\$0.00	\$20.05	\$0.50		\$0.00			
WLC	\$413.15	\$5,827.80	\$0.00	\$51.45	\$6,292.40	\$3,825.40		\$2,053.60			
totals	\$796.00	\$8,880.45	\$20.05	\$147.90	\$9,844.40	\$5,062.30	\$5,303.90	\$3,938.60	\$0.00	(\$843.50)	\$241.60
<u>DECEMBER</u>											
Back Office	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00			
FRES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00			
LCS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00			
WLC	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00			
totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

Wilton- Lyndeborough Cooperative School District
Food Sales - Deposit Reconciliation
FY 2017-2018

FOOD SALES - DEPOSIT Reconciliation

	21-1611	21-1610	21-1612	21-1615			21-100 CASH General Deposit	21-100 CASH ACH Deposit	21-100 CASH Other Deposit	21-120 A/R Sales-MD-ACH	21-3120-890 misc exp Cash Over/Short
	Breakfast	Lunch	Milk	Other Misc	Sales Total	Mealtime Deposit					
<u>JANUARY</u>											
Back Office	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00					
FRES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00			
LCS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00			
WLC	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00			
totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<u>FEBRUARY</u>											
Back Office	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00					
FRES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00			
LCS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00			
WLC	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00			
totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<u>MARCH</u>											
Back Office	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00					
FRES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00			
LCS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00			
WLC	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00			
totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

Wilton- Lyndeborough Cooperative School District
Food Sales - Deposit Reconciliation
FY 2017-2018

FOOD SALES - DEPOSIT Reconciliation

	21-1611	21-1610	21-1612	21-1615			21-100 CASH	21-100 CASH	21-100 CASH	21-120	21-3120-890
	Breakfast	Lunch	Milk	Other Misc	Sales Total	Mealtime Deposit	General Deposit	ACH Deposit	Other Deposit	A/R Sales-MD-ACH	misc exp Cash Over/Short
<u>APRIL</u>											
Back Office	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00					
FRES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00			
LCS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00			
WLC	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00			
totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<u>MAY</u>											
Back Office	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00					
FRES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00			
LCS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00			
WLC	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00			
totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<u>JUNE</u>											
Back Office	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00					
FRES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00			
LCS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00			
WLC	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00			
totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
										variance	\$27.20

Wilton-Lyndeborough Cooperative School District
Food Service Sales Reconciliation
FY 2017-2018

	MEAL COUNTS												FOOD SALES SUMMARY				
	Breakfast				Lunch				Special Milk				Breakfast	Lunch	Milk	Misc	Total
	Free	Reduced	Paid	Adult	Free	Reduced	Paid	Adult	Free	Reduced	Paid	Adult					
<u>JULY</u>																	
Back Office	0	0	0	0	0	0	0	0	0	0	0	0	0.00	0.00	0.00	0.00	0.00
FRES	0	0	0	0	0	0	0	0	0	0	0	0	0.00	0.00	0.00	0.00	0.00
LCS	0	0	0	0	0	0	0	0	0	0	0	0	0.00	0.00	0.00	0.00	0.00
WLC	0	0	0	0	0	0	0	0	0	0	0	0	0.00	0.00	0.00	0.00	0.00
totals	0	0	0	0	0	0	0	0	0	0	0	0	0.00	0.00	0.00	0.00	0.00
<u>AUGUST</u>																	
Back Office	0	0	0	0	0	0	0	0	0	0	0	0	0.00	0.00	0.00	0.00	0.00
FRES	0	0	0	0	0	0	0	0	0	0	0	0	0.00	0.00	0.00	0.00	0.00
LCS	0	0	0	0	0	0	0	0	0	0	0	0	0.00	0.00	0.00	0.00	0.00
WLC	0	0	0	0	0	0	0	0	0	0	0	0	0.00	0.00	0.00	0.00	0.00
totals	0	0	0	0	0	0	0	0	0	0	0	0	0.00	0.00	0.00	0.00	0.00
<u>SEPTEMBER</u>																	
Back Office	0	0	0	0	0	0	0	0	0	0	0	0	0.00	0.00	0.00	0.00	0.00
FRES	330	97	207	0	628	183	866	28	0	0	0	0	431.90	3,169.35	0.00	117.40	3,718.65
LCS	0	0	0	0	0	0	0	0	61	0	277	0	0.00	0.00	314.20	0.00	314.20
WLC	497	0	118	1	781	71	1213	10	0	0	0	0	276.35	5,698.10	0.00	57.05	6,031.50
totals	827	97	325	1	1409	254	2079	38	61	0	277	0	708.25	8,867.45	314.20	174.45	10,064.35

Wilton-Lyndeborough Cooperative School District
Food Service Sales Reconciliation
FY 2017-2018

	MEAL COUNTS								FOOD SALES SUMMARY								Total
	Breakfast				Lunch				Special Milk				Breakfast	Lunch	Milk	Misc	
	Free	Reduced	Paid	Adult	Free	Reduced	Paid	Adult	Free	Reduced	Paid	Adult					
<u>OCTOBER</u>																	
Back Office	0	0	0	0	0	0	0	0	0	0	0	0	0.00	0.00	0.00	0.00	0.00
FRES	393	59	232	0	653	176	973	43	0	0	0	0	445.45	3,703.90	0.00	184.70	4,334.05
LCS	0	0	0	0	0	0	0	0	72	0	305	0	0.00	0.00	40.10	0.00	40.10
WLC	596	8	156	0	785	99	1350	7	0	0	0	0	367.70	6,300.10	0.00	72.90	6,740.70
totals	989	67	388	0	1438	275	2323	50	72	0	305	0	813.15	10,004.00	40.10	257.60	11,114.85
<u>NOVEMBER</u>																	
Back Office	0	0	0	0	0	0	0	0	0	0	0	0	0.00	0.00	0.00	0.00	0.00
FRES	323	80	196	0	582	174	845	22	0	0	0	0	382.85	3,052.65	0.00	96.45	3,531.95
LCS	0	0	0	0	0	0	0	0	64	0	317	0	0.00	0.00	20.05	0.00	20.05
WLC	575	16	166	1	696	91	1276	10	0	0	0	0	413.15	5,827.80	0.00	51.45	6,292.40
totals	898	96	362	1	1278	265	2121	32	64	0	317	0	796.00	8,880.45	20.05	147.90	9,844.40
<u>DECEMBER</u>																	
Back Office	0	0	0	0	0	0	0	0	0	0	0	0	0.00	0.00	0.00	0.00	0.00
FRES	0	0	0	0	0	0	0	0	0	0	0	0	0.00	0.00	0.00	0.00	0.00
LCS	0	0	0	0	0	0	0	0	0	0	0	0	0.00	0.00	0.00	0.00	0.00
WLC	0	0	0	0	0	0	0	0	0	0	0	0	0.00	0.00	0.00	0.00	0.00
totals	0	0	0	0	0	0	0	0	0	0	0	0	0.00	0.00	0.00	0.00	0.00

Wilton-Lyndeborough Cooperative School District
Food Service Sales Reconciliation
FY 2017-2018

MEAL COUNTS													FOOD SALES SUMMARY					Total
Breakfast				Lunch				Special Milk				Breakfast	Lunch	Milk	Misc			
Free	Reduced	Paid	Adult	Free	Reduced	Paid	Adult	Free	Reduced	Paid	Adult							
<u>JANUARY</u>																		
Back Office	0	0	0	0	0	0	0	0	0	0	0	0	0.00	0.00	0.00	0.00	0.00	
FRES	0	0	0	0	0	0	0	0	0	0	0	0	0.00	0.00	0.00	0.00	0.00	
LCS	0	0	0	0	0	0	0	0	0	0	0	0	0.00	0.00	0.00	0.00	0.00	
WLC	0	0	0	0	0	0	0	0	0	0	0	0	0.00	0.00	0.00	0.00	0.00	
totals	0	0	0	0	0	0	0	0	0	0	0	0	0.00	0.00	0.00	0.00	0.00	
<u>FEBRUARY</u>																		
Back Office	0	0	0	0	0	0	0	0	0	0	0	0	0.00	0.00	0.00	0.00	0.00	
FRES	0	0	0	0	0	0	0	0	0	0	0	0	0.00	0.00	0.00	0.00	0.00	
LCS	0	0	0	0	0	0	0	0	0	0	0	0	0.00	0.00	0.00	0.00	0.00	
WLC	0	0	0	0	0	0	0	0	0	0	0	0	0.00	0.00	0.00	0.00	0.00	
totals	0	0	0	0	0	0	0	0	0	0	0	0	0.00	0.00	0.00	0.00	0.00	
<u>MARCH</u>																		
Back Office	0	0	0	0	0	0	0	0	0	0	0	0	0.00	0.00	0.00	0.00	0.00	
FRES	0	0	0	0	0	0	0	0	0	0	0	0	0.00	0.00	0.00	0.00	0.00	
LCS	0	0	0	0	0	0	0	0	0	0	0	0	0.00	0.00	0.00	0.00	0.00	
WLC	0	0	0	0	0	0	0	0	0	0	0	0	0.00	0.00	0.00	0.00	0.00	
totals	0	0	0	0	0	0	0	0	0	0	0	0	0.00	0.00	0.00	0.00	0.00	

Wilton-Lyndeborough Cooperative School District
Food Service Sales Reconciliation
FY 2017-2018

MEAL COUNTS													FOOD SALES SUMMARY					Total
Breakfast				Lunch				Special Milk				Breakfast	Lunch	Milk	Misc			
Free	Reduced	Paid	Adult	Free	Reduced	Paid	Adult	Free	Reduced	Paid	Adult							
<u>APRIL</u>																		
Back Office	0	0	0	0	0	0	0	0	0	0	0	0	0.00	0.00	0.00	0.00	0.00	
FRES	0	0	0	0	0	0	0	0	0	0	0	0	0.00	0.00	0.00	0.00	0.00	
LCS	0	0	0	0	0	0	0	0	0	0	0	0	0.00	0.00	0.00	0.00	0.00	
WLC	0	0	0	0	0	0	0	0	0	0	0	0	0.00	0.00	0.00	0.00	0.00	
totals	0	0	0	0	0	0	0	0	0	0	0	0	0.00	0.00	0.00	0.00	0.00	
<u>MAY</u>																		
Back Office	0	0	0	0	0	0	0	0	0	0	0	0	0.00	0.00	0.00	0.00	0.00	
FRES	0	0	0	0	0	0	0	0	0	0	0	0	0.00	0.00	0.00	0.00	0.00	
LCS	0	0	0	0	0	0	0	0	0	0	0	0	0.00	0.00	0.00	0.00	0.00	
WLC	0	0	0	0	0	0	0	0	0	0	0	0	0.00	0.00	0.00	0.00	0.00	
totals	0	0	0	0	0	0	0	0	0	0	0	0	0.00	0.00	0.00	0.00	0.00	
<u>JUNE</u>																		
Back Office	0	0	0	0	0	0	0	0	0	0	0	0	0.00	0.00	0.00	0.00	0.00	
FRES	0	0	0	0	0	0	0	0	0	0	0	0	0.00	0.00	0.00	0.00	0.00	
LCS	0	0	0	0	0	0	0	0	0	0	0	0	0.00	0.00	0.00	0.00	0.00	
WLC	0	0	0	0	0	0	0	0	0	0	0	0	0.00	0.00	0.00	0.00	0.00	
totals	0	0	0	0	0	0	0	0	0	0	0	0	0.00	0.00	0.00	0.00	0.00	

Wilton-Lyndeborough Cooperative School District
Capital Improvement Plan

WLC School District CIP Activity

December 12, 2017				
	October 2016			November 2017
	Beginning Balance	Increase	Decrease	Ending Balance
	\$241,450			
WLC Entrance Doors Replacement			(\$16,510)	
WLC Phase II Roof Replacement			(\$102,762)	
				(\$119,272)
Miscellaneous CIP Items				
2017-18 Warrant Article		\$55,000		
Interest Income - Gains/Losses		\$1,210		
				\$56,210
2016-17 Unexpended Funds		\$0		
			\$0	
				\$0
	\$241,450			\$178,388

WLC School District CIP/CAP Reserve				Project Completed										Total Funding
Facility		Total Cost to Repair/Replace	Balance		2017-2018	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023	2023-2024	2024-2025	2025-2026	
1999 WLC Roof - Phases 3-5	WLC	420,854	161,878	2017-21	38,490	41,100	60,000	119,503						259,093
Main Entrance Doors - Safety	WLC	16,510	16,510	2018	16,510									16,510
1999 Paving Parking Lot - Patching	WLC	18,900		2019		18,900								18,900
1985 Group Bathrooms -Main	WLC	20,000		2022					20,000					20,000
1996 LCS roof, main/mulitpurpose	LCS	16,000		2022					16,000					16,000
2000 LCS boiler	LCS	8,000		2022					8,000					8,000
Tennis Courts	WLC	TBD		TBD					0					0
LED Lighting Project - Phases 1-2	WLC	178,715		2022-2023				59,497	101,000	18,218				178,715
1991 WLC Boilers 1 and 2	WLC	70,000		2023					35,000	35,000				70,000
1999 Upgrd FACS & Art cabinets	WLC	40,000		2023						40,000				40,000
1999 Boiler 3	WLC	35,000		2024							35,000			35,000
1999 Locker Rm Reno+ Exhaust Fan	WLC	90,000		2024						45,000	45,000			90,000
Upgrade heating elements	LCS	30,000		2024							30,000			30,000
1999 Re Pave Parking Lot	WLC	85,000		2025						25,000	20,000	40,000		85,000
1999 Café Renovation	WLC	54,000		2025								54,000		54,000
1999 Group Bathrooms -HS Wing	WLC	20,000		2025								20,000		20,000
1999 Group Bathrooms -MS Wing	WLC	20,000		2025								20,000		20,000
1999 WLC Carpeting	WLC	15,000		2026									15,000	15,000
2010 LCS Paving	LCS	9,000		2026									9,000	9,000
2009 Paving Road to Parking Lot	WLC	45,045		2026									45,045	45,045
2009 Paving Road to Upper Fields	WLC	24,000		2026									24,000	24,000
2015 Paving Lots	FRES	30,000		2030									30,000	30,000
2016 WLC Roof Phase I	WLC	158,210		2031						16,000	16,000	16,000	16,000	64,000
Miscellaneous Repairs (100k)		100,000	0							16,000	16,000	16,000	16,000	100,000
Annual Projects Funded Through Cap Reserve					55,000	60,000	60,000	179,000	180,000	179,218	180,000	183,000	172,045	1,248,263
Bond Indebtedness HS/MS					362,000	345,200	328,400	n/a	n/a	n/a	n/a	n/a	n/a	
Bond Indebtedness FRES/LCS					604,550	604,888	604,460	603,268	601,310	603,460	604,590	604,700	603,068	
Total Capital Requirements					1,021,550	1,010,088	992,860	782,268	781,310	782,678	784,590	787,700	775,113	
Cap Reserve Balance														178,388